**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on October 5, 2020 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8 the meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:02PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson, Harold Kelleher III and Charles Shelby. City employee(s) City Clerk John Ott was present. Barb Lumley, Angelina Deitz-Robinson, and Karmen Mehmen Welcome Center Board members were present along with Sheriff Martin Hemann. Mayor Betsinger asked for consideration approving the agenda. Cerwinske/M Johnson/S. M/C.

Mayor Betsinger asked if there were any public comments. Angelina Dietz-Robinson inquired on closing 2 blocks on Main St. October 25th for Trunk or Treat. The council had approved closing Main St. last meeting, but the date had not been set.

The Mayor called for a motion to open a public hearing on the proposal to enter into a General Obligation Corporate Purpose Loan Agreement and Authorizing a General Obligation Loan and to Borrow Money Thereunder in a Principal not to Exceed $1,000.000.00. Johnson/M, Anthofer/S, M/C. The public hearing was opened at 7:04PM. There was no discussion. Mayor Betsinger asked for a motion to close the public hearing. Anthofer/M, Shelby/S, M/C. The public hearing was closed at 7:04

Mayor Betsinger called for a motion to approve the following Resolutions: Resolution 20:45 Resolution Taking Additional Action on Proposal to Enter into a General Obligation Corporate Purpose Loan Agreement. Johnson/M, Cerwinske/S, M/C. Roll Call: All Ayes. 20-46 Resolution Approving the FY2020 Annual Financial Report. Cerwinske/M, Kelleher/S., M/C. Roll Call: All Ayes. 20-47 Resolution Calling for the Statutory Repayment of State Disaster Aid for Losses Incurred due to Severe Weather on September 21-October 3, 2016. Johnson/M, Anthofer/S, M/C. Roll Call: All Ayes. 20-48 Resolution to Approve a Transfer from Money Market Lake/Dam to Checking Lake/Dam for Apron Scour Project DR#4289PW#301. Anthofer/M, Cerwinske/S, M/C. Roll Call: All Ayes. 20-49 Resolution Approving the FY20/21 TIF Certification. Anthofer/M, Kelleher/S, M/C. Roll Call: All Ayes.

Mayor Betsinger called for a motion to approve minutes from the Special Council Meeting on September 16th and Regular Council Meeting on September 21st. Anthofer/M, Shelby/S, M/C. Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: $99,896.12+$7,304.85 (Wages)

1. General Fund: $24,510.82
2. Lake/Dam: $3,156.25
3. Road Use: $8,022.78
4. Employee Benefits: $1,658.82
5. Water: $10,964.51
6. Debt Service: $47,985.99
7. FEMA Fund: $16,617.50
8. Sewer: $2,943.16
9. Total Funds: $107,200.97

Anthofer/M, Cerwinske/S, M/C.

Mayor Betsinger called for a motion to approve the following Permits: Building Permits – 309 Saint Lawrence, 902 Woodbridge, 11 Mill St., 402 Cedar Hill Ave., 106 Greeley St. Johnson/M, Anthofer/S, M/C. All Building Permits were approved.

Business of the Mayor:

The Mayor stated that at his Board Meeting they presented information about the City of Nashua. The information stated that there are 781 Ag acres, 673 Residential Properties, 53 Commercial, 4 Industrial, and 11 Multi-Residential properties just as a reference.

Department Reports:

City Clerk Ott mentioned that the bank reconciliation for August was complete and ready for council review. He presented September Financial Reports and asked the council if they had any questions. He mentioned Trick or Treating will be from 5PM to 7PM on October 31st. He asked the council for permission to attend the Iowa Municipal Finance Officer Association meeting in Des Moines on October 22nd and 23rd. Cerwinske/M, Anthofer/S, M/C. He discussed the ICAP valuation. He has met with the insurance agent and the city will be getting some additional quotes for its property insurance coverage. The valuation SF on the report changed dramatically in several locations. It was determined that the original SF included only the main level and new measurements included the entire building.

Council Members

Council Member Kelleher stated that the temporary date for turning off water and electricity at the campground is October 19th. He mentioned that the roof on the shelter will be replaced this week and the next phase of the electrical work will begin this week at the campground as well. Johnson inquired about putting a speed limit sign in the Schluter Addition and also by the High School on Greeley St.

Sheriff Martin Hemann presented his monthly activity report. The Chickasaw County Sheriff’s Department spent 162.5 hours in Nashua in the month of September. They were contracted for 160 hours for the month of September. The city does not have to pay for the additional 2.5 hours. He stated that if someone sees something get as much detail/information as you can (license plate, age, description, etc.) and to call it in right away. Sometimes people wait to call something in and it makes it much more difficult to resolve the issue.

Barb Lumley from the Welcome Center Board presented information on the Welcome Center. In the month of September they brought in $1989, but had no rentals. The new cash drawer and printer have been ordered. She also mentioned that none of the repairs from the previous month have been completed. She also talked about the issues with the timeliness of the deposits. The revenues are not being deposited in the bank in a timely manner and the council approved Barb completing the deposits and bringing the information to City Hall to be entered into the software. Council Member Anthofer had inquired about compensating Barb for her time. The council agreed that if she could get the deposits that are waiting to be completed done, than the council can discuss compensation at the next council meeting. City Clerk Ott presented an invoice for Chickasaw County Line Painting that the County had sent the City without previous consent from the city to have the lines painted. There was a mix-up in communication and City Clerk Ott was asked to by the County to present it to the council and see if they would approve it. Cerwinske motioned to not approve the invoice as they have typically not approved this in the past. Kelleher Seconded. M/C. The council unanimously agreed to not approve the invoice. The council discussed opening City Hall and they have set the date for City Hall to re-open for Monday October 12th. The City encourages anyone that comes in to City Hall to wear a mask. They will have hand sanitizer available when you come in and it is recommended that only one person at a time come inside due to social distancing and space limitations. The council also had some further discussion on adding a fence ordinance. The council members are going to take the sample ordinances given to them by City Clerk Ott home and revise them to what they would like to have included. City Clerk Ott discussed the different financing options for the dam project and the lenders that he has been working with. Council Member Anthofer inquired about private financing options and using permanent funds as collateral to get a better interest rate. City Clerk Ott will research these options and get more information back to the council. The council discussed nuisance properties. The Mayor asked the council if they still wanted to clean up the property and assess the costs to the property owner knowing that the property owner is behind on their taxes. Council Member Anthofer Motioned for the city to clean up the property and Cerwinske Seconded. Motion Carried. Neither the council nor the Mayor had discussed the clean-up with the city workers yet. The Mayor wanted to make sure the Council still wanted to have the property cleaned up. Cerwinske stated that he wanted to make sure that there are a lot of before and after pictures taken. There will be a Community Partnership meeting October 8th at 7:00PM. This meeting is for anyone who is interested in building a better community in Nashua. All are invited to attend. The meeting will be held at the Welcome Center. If anyone has questions, they can contact city hall. City Clerk Ott informed the council that the Chickasaw County Community Grant is now open and they will be accepting applications through December 31st. The council discussed some of the projects they would like to see completed in Nashua and they decided to use the grant, if awarded towards upgrading the electrical posts at the campground. The application window for the cleaning associate position closed and City Clerk Ott will be reviewing the applications and contacting applicants.

There was no other business. Cerwinske made a motion to adjourn. Anthofer Seconded. M/C. The meeting adjourned at 8:32PM

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| --- | --- | --- | --- | --- |
| September, 2020 Revenues |  | |  |  |
| NAME |  | | September | YTD Revenues |
| GENERAL FUND TOTAL |  | | 46,981.19 | 279,876.06 |
| LAKE/DAM (LOST TAX ONLY) TOTA |  | | 0 | 1,766.49 |
| URBAN REVITAL (LOST ONLY) TOTA |  | | 0 | 1,761.54 |
| ROAD USE TOTAL |  | | 23,617.43 | 69,174.41 |
| EMPLOYEE BENEFIT TOTAL |  | | 5,797.76 | 7,271.60 |
| EMRGNY FUND (TRAN TO GF) TOTA |  | | 615.91 | 786.4 |
| LOCAL OPTION TAX TOTAL |  | | 16,003.91 | 46,076.60 |
| TIF FUNDS TOTAL |  | | 4,943.86 | 5,046.72 |
| DEBT SERVICE TOTAL |  | | 5,642.62 | 6,522.57 |
| FEMA FUND #301 LAKE/DAM TOTAL |  | | 0 | 161,904.76 |
| PERM FUNDS-LIB WATSON TOTAL |  | | 349.73 | 349.73 |
| PERM FUNDS-CITY WATSON TOTAL |  | | 0 | 2,951.07 |
| PERM FUNDS-LIBRARY-BERRIE TOTA |  | | 132.47 | 132.47 |
| WATER TOTAL |  | | 28,740.48 | 59,673.98 |
| UTILITY DEPOSITS TOTAL |  | | 300 | 1,350.00 |
| SEWER TOTAL |  | | 47,428.29 | 80,683.92 |
| SEWER SINKING TOTAL |  | | 13,154.17 | 39,462.51 |
| STORM WATER UTILITY TOTAL |  | | 6,031.36 | 10,498.78 |
| TOTAL REVENUE BY FUND |  | | 199,739.18 | 775,289.61 |
| CLAIMS REPORT (Sept 22-Oct 5, 2020) | |  | | | |  |
| VENDOR | | REFERENCE | | | | AMOUNT |
| AVESIS | |  | | | | $104.72 |
| CENTURYLINK | | WC-PHONE EXP SEPT 2020 | | | | $73.39 |
| CITY OF NASHUA | | PETTY CASH | | | | $73.21 |
| DANKO EMERGENCY EQUIPMENT | | FD-MINOR EQUIPMENT | | | | $495.15 |
| DOLLAR GENERAL | | WC-UPPLIES | | | | $77.00 |
| GIS BENEFITS | | LIFE/DISABILITY-SEPT 2020 | | | | $234.50 |
| HAWKEYE COMMUNICATION/FANDEL | | WC-FY2020 ALARM SERVICE | | | | $321.00 |
| IOWA ONE CALL | | LOCATES | | | | $158.40 |
| JENDRO SANITATION SERVICE | | REFUSE/REC-SEPT 2020 | | | | $11,101.17 |
| MIDAMERICAN ENERGY | | GAS/ELEC EXP-SEPT 2020 | | | | $7,629.16 |
| U.S. POST OFFICE | | CH-STAMPS | | | | $165.00 |
| ARNOLD MOTOR SUPPLY | | STREETS - SUPPLIES | | | | $166.02 |
| BB COMMUNITY LEASING SERVICES | | DEBT SERVICE - SNOW PLOW LEASE | | | | $47,985.99 |
| DEUTSCH TREE & TIMBER | | STREETS-TREE REMOVAL | | | | $1,900.00 |
| IOWA MUNICIPALITIES WORKERS | | WORKER'S COMPENSATION PREMIUM | | | | $1,521.00 |
| NASHUA PLUMBING & HEATING | | SEWERS - SUPPLIES | | | | $88.38 |
| WAUSAU HYDRAULICS & MACHINE | | DAM-FITTINGS | | | | $3,156.25 |
| ARNOLD MOTOR SUPPLY | | STREETS - SUPPLIES | | | | $34.12 |
| CEDAR VALLEY PORTABLES, LLC | | PARKS - PORTAPOTTIES | | | | $180.00 |
| IIW ENGINEERS & SURVEYORS | | DAM-FEMA APRON SOUR REPAIR | | | | $19,941.25 |
| IOWA DNR | | FY2021 WATER USE FEE | | | | $95.00 |
| NEW HAMPTON TRIBUNE NASHUA | | CH-LEGALS | | | | $365.37 |
| RILEY'S INC. | | CH-COPY FEES SEPT 2020 | | | | $182.48 |
| JAN CLEMENT | | WC-COMM SEPT 2020 | | | | $146.63 |
| SHEILA DEVEREAUX | | WC-COMM SEPT 2020 | | | | $45.71 |
| SHERYL DORMAN | | WC-COMM SEPT 2020 | | | | $86.99 |
| SHARON LEERHOFF | | WC-COMM SEPT 2020 | | | | $117.30 |
| MAAS, ROBERTA C. | | WC-COMM SEPT 2020 | | | | $235.51 |
| MARYLEE MEHMEN | | WC-COMM SEPT 2020 | | | | $63.75 |
| ROEDER POWDER COAT & MACHINE | | WC-COMM SEPT 2020 | | | | $168.00 |
| NANCY SCHERER | | WC-COMMM SEPT 2020 | | | | $126.28 |
| SENNER, ANN L | | WC-COMM SEPT 2020 | | | | $77.78 |
| SHIRLEY STEVENSON | | WC-COMM SEPT 2020 | | | | $56.25 |
| THE COUNTRY COTTAGE | | WC-COMM SEPT 2020 | | | | $200.63 |
| IRS - USA TAX PAYMENT | | FED/FICA TAX | | | | $2,176.73 |
| TREASURER STATE OF IOWA | | STATE TAX | | | | $346.00 |
| Accounts Payable Total | |  | | | | $99,896.12 |
| Payroll Checks | |  | | | | $7,304.85 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* | |  | | | | $107,200.97 |
| GENERAL FUND | |  | | | | $24,510.82 |
| LAKE/DAM (LOST TAX ONLY) | |  | | | | $3,156.25 |
| ROAD USE | |  | | | | $8,022.78 |
| EMPLOYEE BENEFIT | |  | | | | $1,658.82 |
| DEBT SERVICE | |  | | | | $47,985.99 |
| FEMA FUND #301 LAKE/DAM | |  | | | | $16,617.50 |
| WATER | |  | | | | $2,305.65 |
| SEWER | |  | | | | $2,943.16 |
| TOTAL FUNDS | |  | | | | $107,200.97 |