**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on January 18, 2021 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8. The meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson and Hal Kelleher. Charles Shelby was absent. City employee(s) City Clerk John Ott was present along with Nick Henningsen Water/Waste Water superintendent. Val Johnson the city’s health insurance agent was also present. There were no guests in attendance. Mayor Betsinger asked for consideration approving the agenda. Anthofer/M, Cerwinske/S, M/C.

Mayor Betsinger asked if there were any public comments. There were none.

Val Johnson presented information for the new health insurance plans moving the renewal date to March, so it better aligns with the Fiscal Year. Cerwinske made a motion to approve the Wellmark BCBS myBlueHDHP Silver HSA plan. Johnson Seconded. M/C. Roll Call: Anthofer, Cerwinske, Johnson, Kelleher – Ayes and Shelby – Absent.

The Mayor asked for a motion to approve the following Resolutions: Resolution 21-06 Setting the Date for Public Hearing on Proposal to Enter into a General Obligation Loan Agreement and to Borrow Money Thereunder not to Exceed $755,000. Johnson/M, Anthofer/S, M.C. Roll Call: Anthofer, Cerwinske, Johnson, Kelleher – Ayes and Shelby – Absent; Resolution 21-07 Approving a Part-Time Cleaning Associate. Cerwinske/M, Anthofer/S, M.C. Roll Call: Anthofer, Cerwinske, Johnson, Kelleher – Ayes and Shelby – Absent. Mayor Betsinger called for a motion to approve the Regular Council Minutes for January 4, 2021 and the Special Meeting January 12, 2021. Cerwinske/M, Anthofer/S, M/C.

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: $39,611.41+$6,624.99 (Wages)

1. General Fund: $21,125.35
2. Road Use: $7,719.80
3. Employee Benefits: $1,504.58
4. FEMA Fund #301 Lake/Dam - $7,885
5. Water: $3,977.91
6. Sewer: $3,494.41
7. Total Funds: $46,236.40

Johnons/M, Anthofer/S, M/C.

Mayor Betsinger asked for a motion to approve the building permit for 218 Ford St. Cerwinske motioned to approve the permit with the contingency that it is for only the work described on the building permit and if there is any additional work to be completed that a new building permit would need to be applied for. Johnson seconded. M/C.

 Business of the Mayor:The Mayor had no business to discuss.

Department Reports:

City Clerk Ott reminded the council of the budget workshop scheduled for January 25th at 5:30PM and the Max Tax Levy Resolution Public Hearing on February 1st. He also reviewed the December financial reports and answered a couple questions about the reports that the council brought up. He informed the council members that the December bank reconciliation has been completed and is ready for review.

Council Members:

Johnson shared the 2020 Nashua Fire and Rescue Incident Response report. Cerwinske wanted to let the council members know that if they are scheduled to review the claims and are unable to do so, they need to let someone else know right away so the invoices can be reviewed and mailed in a timely manner.

Nick Henningsen Water/Waste Water Superintendent reviewed his monthly report. He talked about a repair with the weir system. The city will have to hire an engineer. He also talked about a water line that is exposed between the Hwy 346 bridge and the RR bridge. He said that we may need an engineer to look at this as well to see what solutions would be available. Cerwinske stated that it may be good to have an engineer come in and look at all the issues that they have found and get estimates, so they could come up with the best plan to address the issues. Nick will talk to some engineers and see if he can get some more information for the council.

Kelleher, Park Board Representative mentioned that the Park Board is working on organizing some winter activities and one of the activities that they have been discussing is an ice moto-cross racing event .

The council reviewed the monthly library report. The council discussed employee wages for FY’22. The council also voted on a Fraud Reporting Policy. Cerwinske/M, Anthofer/S, M/C. Roll Call: Anthofer, Cerwinske, Johnson, Kelleher – Ayes and Shelby – Absent. The council also voted on implementing a Personally Identifiable Information Policy. Cerwinske/M, Anthofer/S, M/C. Roll Call: Anthofer, Cerwinske, Johnson, Kelleher – Ayes and Shelby – Absent. The council also voted on the Settlement Agreement and 28E Agreement for Ambulance Services in Chickasaw County. Mayor Betsinger asked for a motion to approve the Settlement Agreement. Cerwinske/M, Kelleher/S, M/C. Roll Call: Anthofer, Cerwinske, Johnson, Kelleher – Ayes and Shelby – Absent. Mayor Betsinger called for a motion to approve the 28E Agreement for Ambulance Services in Chickasaw County. Cerwinske/M, Anthofer/S, M/C. Roll Call: Anthofer, Cerwinske, Johnson, Kelleher – Ayes and Shelby – Absent.

 There was no other business. Cerwinske motioned to adjourn, Anthofer seconded. M/C. the meeting was adjourned at 8:29PM.

Pending Approval by City Council

 John Ott

 City Clerk

|  |  |  |
| --- | --- | --- |
| NAME | Dec Rev | YTD Rev |
| GENERAL TOTAL | 77,392.59 | 1,514,741.83 |
| SPECIAL REVENUES TOTAL | 47,864.58 | 330,484.55 |
| TIF TOTAL | 812.51 | 27,630.14 |
| DEBT SERVICE TOTAL | 5,389.95 | 84,789.78 |
| CAPITAL PROJECTS TOTAL | 950,000.00 | 1,258,229.52 |
| PERMANENT TOTAL | 771.83 | 7,700.58 |
| PROPRIETARY TOTAL | 72,753.66 | 441,508.79 |
| TOTAL REVENUE | 1,154,985.12 | 3,665,085.19 |
| TOTAL | 0 | 0 |
| GENERAL TOTAL | 35,583.25 | 1,485,125.83 |
| SPECIAL REVENUES TOTAL | 26,487.89 | 170,627.32 |
| TIF TOTAL | 0 | 17,054.26 |
| DEBT SERVICE TOTAL | 0 | 55,349.99 |
| CAPITAL PROJECTS TOTAL | 974,830.32 | 1,287,161.20 |
| PERMANENT TOTAL | 761.5 | 6,071.17 |
| PROPRIETARY TOTAL | 57,166.07 | 392,873.16 |
| TOTAL EXPENSES | 1,094,829.03 | 3,414,262.93 |
| CLAIMS REPORT (Jan 4-18, 2021) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| U.S. POST OFFICE  | WATER/SEW/GAR-POSTAGE JAN '21  | $203.77 |
| DELTA DENTAL OF IOWA  | DENTAL INS  | $72.23 |
| GIS BENEFITS  | LIFE INSURANCE  | $13.38 |
| ARNOLD MOTOR SUPPLY  | STREETS - SUPPLIES YELLOW DUMP  | $328.40 |
| BADGER METER  | WATER METR SRC CONTRCT DEC2020  | $622.11 |
| CENTURYLINK  | PHONE EXP DEC 2020  | $662.45 |
| CRONIN, SKILTON, SKILTON  |   | $117.00 |
| DOLLAR GENERAL  | LIB - OFFICE SUPPLIES  | $32.75 |
| IIW ENGINEERS & SURVEYORS  | DAM-FEMA APRON SCOUR REPAIR  | $7,885.00 |
| IOWA MUNICIPALITIES WORKERS  | WORKER'S COMPENSATION PREMIUM  | $1,521.00 |
| MIDAMERICAN ENERGY  | GAS/ELECT EXP - DEC 2020  | $6,482.31 |
| MURPHY TRACTOR & EQUIP.  | STREETS - SUPPLIES  | $158.00 |
| NASHUA PLUMBING & HEATING  | STREETS/WATER - SUPPLIES  | $74.14 |
| NEW HAMPTON TRIBUNE NASHUA  | CH - LEGAL PUB  | $613.39 |
| RILEY'S INC.  | CH-COPY FEES DEC 2020  | $152.54 |
| S & T COLLISION  | STREETS - RED PICK UP REPAIR  | $52.06 |
| WEX BANK  | CITY FUEL EXPENSES  | $771.40 |
| DON BOSS  | WC - CRAFT COMM DEC 2020  | $139.13 |
| BUCKNELL, SHERRY  | WC - CRAFT COMM DEC 2020  | $58.13 |
| CALICO MEADOW SOAP LLC  |   | $11.25 |
| JAN CLEMENT  | WC-CRAFT COMM DEC 2020  | $411.00 |
| D & B CRAFTS  | WC - CRAFT COMM DEC 2020  | $23.25 |
| DEUTH, BRENDA  | WC - CRAFT COMM DEC 2020  | $208.50 |
| SHEILA DEVEREAUX  | WC - CRAFT COMM DEC 2020  | $148.46 |
| SHERYL DORMAN  | WC-CRAFT COMM DEC 2020  | $459.80 |
| FRISKY FOX VINEYARD LLP  | WC - CRAFT COMM DEC 2020  | $365.83 |
| ROGER GIGLER  | WC - CRAFT COMM DEC 2020  | $41.25 |
| HOMESPUN TREASURER  | WC - CRAFT COMM DEC 2020  | $384.38 |
| ANDREA KING  | WC - CRAFT COMM DEC 2020  | $81.75 |
| SHARON LEERHOFF  | WC-CRAFT COMM DEC 2020  | $552.50 |
| MAAS, ROBERTA C.  | WC-CRAFT COMM DEC 2020  | $725.18 |
| TIM MALVEN  | WC - CRAFT COMM DEC 2020  | $5.25 |
| MARYLEE MEHMEN  | WC - CRAFT COMM DEC 2020  | $69.19 |
| NANCY'S TRUFFLES  | WC - CRAFT COMM DEC 2020  | $310.50 |
| DARLENE RICKART  | WC - CRAFT COMM DEC 2020  | $7.50 |
| ROEDER POWDER COAT & MACHINE  | WC-CRAFT COMM DEC 2020  | $194.99 |
| DANIELLE SCHELL  | WC - CRAFT COMM DEC 2020  | $122.25 |
| NANCY SCHERER  | WC-CRAFT COMM DEC 2020  | $107.02 |
| SANDY'S STICHES  | WC - CRAFT COMM DEC 2020  | $40.50 |
| KEN SCHWICKERATH  | WC - CRAFT COMM DEC 2020  | $22.50 |
| SENNER, ANN L  | WC - CRAFT COMM DEC 2020  | $352.33 |
| TERESA STAUDT  | WC - CRAFT COMM DEC 2020  | $162.00 |
| SHIRLEY STEVENSON  | WC - CRAFT COMM DEC 2020  | $219.75 |
| THE COUNTRY COTTAGE  | WC - CRAFT COMM DEC 2020  | $915.56 |
| GLADICE TIDEMANSON  | WC - CRAFT COMM DEC 2020  | $25.50 |
| ZWEIBOHMER SHELLEY  | WC - CRAFT COMM DEC 2020  | $26.89 |
| WEINBERG, THERESA  | WC - CRAFT COMM DEC 2020  | $133.88 |
| BRUENING ROCK PRODUCTS INC  | STREETS - ROCK AND SAND  | $194.17 |
| SCOTT CERWINSKE  | AMB-AMB CNCL MTG MILEAGE  | $70.20 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-EXTR HOURS DEC 28E AGREEMNT  | $4,369.60 |
| MURPHY, COE, AND SMITH  | CH-TREASUR SEPT, OCT, NOV '20  | $450.00 |
| OTT, JOHN  | CH/WTR/SEWR - UV PROT MONITOR  | $96.06 |
| WAVERLY HEALTH CENTER  | FD-ZM PHYSICAL  | $329.00 |
| WAVERLY TIRE CO  | STREETS-LOADER TIRES  | $1,390.00 |
| BAKER & TAYLOR  | LIB-WATSON ENDOWMNT ESTATE  | $94.63 |
| CENTER POINT LARGE PRINT  | LIB-WATSON ENDOWMNT ESTATE  | $98.21 |
| CENTURYLINK  | LIB - PHONE EXP DEC 2020  | $68.85 |
| DEMCO  | LIB - OFFICE SUPPLIES  | $296.11 |
| DISCOUNT SCHOOL SUPPLIES  | LIB-PROGRAM SUPPLIES  | $161.82 |
| DISNEY MOVIE CLUB  | LIB-DVD'S  | $36.27 |
| GORDON FLESCH COMPANY INC GFC  | LIB - OFFICE SUPPLIES  | $294.00 |
| INGRAM  | LIB-DVD/WATSON ENDOWT ESTATE  | $366.99 |
| LARSON PRINTING COMPANY  | LIB - OFFICE SUPPLIES  | $142.90 |
| LINCOLN SAVINGS BANK  | LIB-SAFE DEPOSIT BOX  | $15.00 |
| NASHUA PLUMBING & HEATING  | LIB-GROUNDS MAINT/PROGRAM SUPP  | $47.41 |
| NASHUA PUBLIC LIBRARY  | LIB - PETTY CASH  | $63.18 |
| PROGRESSIVE FARMER  | LIB-SUB  | $35.00 |
| RAPID PRINTERS  | LIB-OFFICE SUPPLIES  | $50.48 |
| SWANK MOVIE LICENSING USA  | LIB-COPYRIGHT LICENSE COMPLIAN  | $423.00 |
| THE COURIER  | LIB - SUBSCRIPT  | $654.00 |
| THE PIONEER WOMAN  | LIB- SUB  | $18.00 |
| WEBER PAPER COMPANY  | LIB-OFFICE SUPPLIES  | $75.70 |
| IOWA DEPARTMENT OF REVENUE  | SALES TAX -Q4 (OCT-DEC 2020)  | $222.00 |
| IOWA DEPARTMENT OF REVENUE  | WET TAX-Q4 (OCT-DEC 2020)  | $1,091.00 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $2,072.88 |
| TREASURER STATE OF IOWA  | STATE TAX  | $297.00 |
| Accounts Payable Total  |   | $39,611.41 |
| Payroll Checks  |   | $6,624.99 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $46,236.40 |
| GENERAL FUND  |   | $21,125.35 |
| ROAD USE  |   | $7,719.80 |
| EMPLOYEE BENEFIT  |   | $1,504.58 |
| FEMA FUND #301 LAKE/DAM  |   | $7,885.00 |
| PERM FUNDS-LIB WATSON  |   | $529.35 |
| WATER  |   | $3,977.91 |
| SEWER  |   | $3,494.41 |
| TOTAL FUNDS  |   | $46,236.40 |

2020 Employee Wages

|  |  |
| --- | --- |
| ALEX ANTHOFER  | $930.00 |
| JUDY BENNOR  | $98.40 |
| CLINTON J BETSINGER  | $3,600.00 |
| BRIAN BYERS  | $21,996.00 |
| SCOTT R CERWINSKE  | $1,080.00 |
| BONNIE CLEVELAND  | $11,121.35 |
| HEATHER HACKMAN  | $32,320.84 |
| LORI A HANSEN  | $160.00 |
| BETHANY C HENNINGSEN  | $29,362.18 |
| EDGAR HERVERT  | $2,191.00 |
| JEREMY D IRIARTE  | $46,833.21 |
| THOMAS JOHNSON  | $990.00 |
| HAROLD J KELLEHER  | $1,110.00 |
| JOAN KRUGER  | $1,714.05 |
| BARBARA J LUMLEY  | $690.00 |
| JUDY MCDONALD  | $1,690.00 |
| REBECCA NEAL  | $206.25 |
| JOHN J OTT  | $54,589.68 |
| CHARLES SHELBY  | $810.00 |
| CHRISTINE SIEMONS  | $3,735.00 |
| CURTIS C SWINTON  | $4,230.00 |
| DANIEL L ZWANZIGER  | $50,049.02 |
| TOTAL EMPLOYEE WAGES  | $269,506.98 |