**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on March 2, 2020 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Scott Cerwinske, Thomas Johnson, and Harold Kelleher III, Alex Anthofer and Charles Shelby were absent. City employee(s) City Clerk John Ott was present. Chickasaw County Sheriff Martin Hemann was also present along with 2 guests.

Mayor Betsinger asked for consideration approving the agenda. Cerwinske Motioned. Johnson Seconded. Motion Carried.

Mayor Betsinger asked if anyone had public comments. There were none

Mayor Betsinger called for a motion to approve the minutes from the Council Meeting on February 17, 2020 as well as the Special Meeting on February 24, 2020.

Cerwinske Motioned. Kelleher Seconded. Motion Carried.

Mayor Betsinger called for a motion to open the Public Hearing for Setting a Storm Water Utility Fee. Motioned by Cerwinske. Seconded by Johnson. Motion Carried. The public hearing was opened at 7:01PM. After discussions, Mayor Betsinger asked if there was a motion to close the public hearing. Cerwinske Motioned. Kelleher Seconded. Motion Carried. The public hearing was closed at 7:12PM. A second reading will be held on March 16, 2020.

The Mayor asked for a motion to set a public hearing to discuss setting the collection fees for solid waste and recycling. Kelleher Motioned. Johnson Seconded. Motion Carried. A public hearing will be held on March 16, 2020.

The Mayor called for a motion to set a public hearing for adoption of the FY’21 budget. Cerwinske Motioned. Kelleher Seconded. Motion Carried. A public hearing will be held on March 16, 2020.

Resolution 20-14- Resolution Approving a Return to Work (RTW) Policy. Motioned By Cerwinske. Seconded By Kelleher. Motion Carried.

Roll Call: Anthofer – Absent, Cerwinske-Aye, Johnson-Aye, Kelleher-Aye, Shelby – Absent

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims.

Payment of Claims (see claims report): Total claims to be paid: $49,941.49+$7,478.25 (Wages)

1. General Fund: $19,633.82
2. Road Use: $6,424.19
3. Employment Benefit - $3,765.66
4. Water: $11,291.41
5. Sewer: $16,304.66
6. Total Funds: $57,419.74

Johnson Motioned. Cerwinske Seconded. Motion Carried.

Building Permits

Mayor Betsinger asked the council for a motion to approve the building permit for 402 Cedar St. Cerwinske Motioned. Kelleher Seconded. Motion Carried. Mayor Betsinger called for a motion to approve the building permit for 201 Greenwood Ave. Johnson Motioned. Cerwinske Seconded. Motion Carried.

Special Permits

None

Business of the Mayor:

Mayor Betsinger has contacted IIW in regards to the Lake/Dam project and there are still no updates. There will be a meeting held on March 9, 2020 at 10:00AM with IIW Engineering to discuss the updates on the Greeley St. project.

Department Reports

City Clerk Ott asked for approval to attend the G’Works software Usergroup meeting in Waverly on April 30th. The cost for the Usergroup meeting is $99. The council approved City Clerk Ott attending the meeting. City Clerk Ott asked the council if they had any questions on the February Financial Reports.

Council Members:

City Clerk Ott thanked Dave Demro of Demro Electric for getting his updated license information to the City of Nashua on behalf of Council member Alex Anthofer who was absent.

Sheriff Martin Hemann presented his monthly activity report. He stated they were in Nashua 179.5 hours in February and our contract is for 160 hours. Any additional hours are not charged to the City of Nashua. He mentioned that they are doing a community forum on March 19th at the NP high school.

Barb Lumley Welcome Center volunteer presented her monthly report. She stated that there are some lights that need to be fixed. She also asked the council what she can do with the kiosk in the lobby that doesn’t work. Barb has acquired two new vendors and has a few activities planned. On March 26th they are doing a wine tasting and in April they will be doing a mystery dinner. The Welcome Center will be changing their point of sale system to Square for processing credit cards and the timeframe will be determined by what the fees will be for getting out of the current contract with ShopKeep.

Action/Discussion

City Clerk Ott had brought in a memo for all the department heads about making purchases locally. After reviewing the memo the council discussed changes that need to be made. City Clerk Ott will make the changes and it will be presented at the next council meeting.

Other Business:

The council reviewed the blighted properties information that was received from Attorney Skilton. They also reviewed a memo from Jeremy McGrath about his ambulance no longer being housed in Nashua effective April 1, 2020. They also reviewed the new rates from IMWCA in regards to Worker’s Compensation which will be increasing to $13,435 per year.

There was no other business, Cerwinske motioned to adjourn. Johnson Seconded. Motion Carried.

The meeting adjourned at 7:57PM.

Pending Approval by City Council

John Ott

City Clerk

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| **EXPENSE CLAIMS REPORT (FEBRUARY 18-MARCH 2, 2020)** | |  |
| VENDOR | REFERENCE | AMOUNT |
| DELTA DENTAL OF IOWA | DENTAL INS | 262.04 |
| LINCOLN SAVINGS BANK | HSA | 1,825.00 |
| AVESIS | VISION INSURANCE-MAR 2020 | 52.36 |
| DELTA DENTAL OF IOWA | WATER/SEWER-DENTAL PREM | 72.28 |
| GIS BENEFITS | LIFE/DIS IN MARCH '20 | 67.22 |
| PEOPLESERVICE INC. | water waste water contract | 18,718.00 |
| U.S. POST OFFICE | CH/WATER/SEWER-POSTAGE FEB '20 | 290 |
| BLUE CROSS WELLMARK | HEALTH INS - MARCH 2020 | 6,138.91 |
| CENTURYLINK | WC-PHONE EXPENSE FEB 2020 | 68.93 |
| DOLLAR GENERAL | LIB-PROG SUPP/OFFICE SUPP | 76.7 |
| FIVE STAR COOPERATIVE | DAM-KEROSENE FOR POWER WASHER | 95.76 |
| JOHNSON, VAL | CH-POSTAGE (DERELICT BUILD GRN | 27.55 |
| SHARON LEERHOFF | WC-REIMBURSE FOR SHELIVING | 18.53 |
| MEHMEN, KARMEN | WC-REIMBURSE WINDOW REPAIR | 192.6 |
| MIDAMERICAN ENERGY | GAS/ELECT EXP FEB '20 | 6,747.07 |
| MURPHY TRACTOR & EQUIP. | STREETS-OPERATING EQUIPMENT | 420.91 |
| NASHUA PLUMBING & HEATING | PARKS-OPERATING SUPPLIES | 209.63 |
| ROB SAND, AUDITOR OF STAT | CH-ANNUAL EXAM | 7,588.44 |
| SCHINDLER ELEVATOR CORP. | WC-ELEVATOR ANNUAL CONTRACT | 1,216.56 |
| STAPLES CREDIT PLAN | WC-OP SUPPLIES SOAP/DISPENSERS | 195.58 |
| IPERS | REGULAR IPERS | 3,235.20 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | 2,060.22 |
| TREASURER STATE OF IOWA | STATE TAX | 362 |
| Accounts Payable Total |  | 49,941.49 |
| Payroll Checks |  | 7,478.25 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 57,419.74 |
| GENERAL FUND |  | 19,633.82 |
| ROAD USE |  | 6,424.19 |
| EMPLOYEE BENEFIT |  | 3,765.66 |
| WATER |  | 11,291.41 |
| SEWER |  | 16,304.66 |
| TOTAL FUNDS |  | 57,419.74 |

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| **Revenues February 2020** |  |  |  |  |  |
| NAME | NET BUDGET | MTD BALANCE | YTD BALANCE | %COLLECTED | YTD UNCOLLECTED |
| GENERAL FUND TOTAL | $802,638.00 | $17,798.32 | $491,496.14 | $61.24 | $311,141.86 |
| LAKE/DAM (LOST TAX ONLY) TOTA | $0.00 | $0.00 | $24,150.96 | $0.00 | -$24,150.96 |
| URBAN REVITAL (LOST ONLY) TOTA | $0.00 | $0.00 | $24,130.77 | $0.00 | -$24,130.77 |
| ROAD USE TOTAL | $220,000.00 | $20,516.62 | $160,311.48 | $72.87 | $59,688.52 |
| EMPLOYEE BENEFIT TOTAL | $111,952.00 | $741.18 | $62,307.04 | $55.66 | $49,644.96 |
| EMRGNY FUND (TRAN TO GF) TOTA | $0.00 | $85.74 | $6,762.78 | $0.00 | -$6,762.78 |
| LOCAL OPTION TAX TOTAL | $94,132.00 | $11,976.58 | $120,319.10 | $127.82 | -$26,187.10 |
| SPECIAL REVENUES-LAKE/DAM TOTA | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| TIF FUNDS TOTAL | $44,800.00 | $802.70 | $13,880.81 | $30.98 | $30,919.19 |
| SPECIAL REVENUES-URBAN RE TOTA | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| ASSET FORFEITURE TOTAL | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| DEBT SERVICE TOTAL | $123,489.00 | $481.57 | $83,811.53 | $67.87 | $39,677.47 |
| FEMA FUND #301 LAKE/DAM TOTAL | $0.00 | $0.00 | $2,414.77 | $0.00 | -$2,414.77 |
| PERM FUNDS-LIB WATSON TOTAL | $0.00 | $425.34 | $1,839.90 | $0.00 | -$1,839.90 |
| PERM FUNDS-CITY WATSON TOTAL | $0.00 | $756.16 | $10,737.62 | $0.00 | -$10,737.62 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | $0.00 | $0.00 | $254.48 | $0.00 | -$254.48 |
| WATER TOTAL | $221,300.00 | $19,710.70 | $168,423.49 | $76.11 | $52,876.51 |
| UTILITY DEPOSITS TOTAL | $2,000.00 | $0.00 | $1,350.00 | $67.50 | $650.00 |
| SEWER TOTAL | $283,700.00 | $27,729.71 | $266,500.82 | $93.94 | $17,199.18 |
| SEWER SINKING TOTAL | $0.00 | $0.00 | $71,410.02 | $0.00 | -$71,410.02 |
| TOTAL REVENUE BY FUND | $1,904,011.00 | $101,024.62 | $1,510,101.71 | $79.31 | $393,909.29 |