**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on November 4, 2019 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Scott Cerwinske, Angelina Dietz-Robinson, Thomas Johnson, and Harold Kelleher III. Rolland Cagley was absent. City employee(s) Police Chief Jeremy Iriarte and City Clerk John Ott were present as well as Chickasaw County Sheriff Martin Hemann. There were also 4 guests in attendance.

Mayor Betsinger asked for consideration approving the agenda. Cerwinske Motioned. Dietz-Robinson Seconded. Motion Carried.

Mayor Betsinger asked if anyone had public comments. There were none

Mayor Betsinger called for a motion to approve the minutes from the October 21st meeting. Dietz-Robinson Motioned. Cerwinske Seconded. Motion Carried.

Mayor Betsinger asked for a motion to approve the 3rd reading setting the guidelines for the sale of city properties. Cerwinske Motioned. Dietz-Robinson Seconded. Motion Carried.

Discussion/Approval Resolution 19-37 Resolution Approving the Procedures for the Sale of City Properties Kelleher Motioned. Johnson Seconded. Motion Carried.

Roll Call: Cerwinske – Aye, Dietz-Robinson – Aye, Johnson – Aye, Kelleher – Aye, Cagley - Absent

Discussion/Approval Resolution 19-38 Resolution Approving the Publication for the Sale of 3 City Properties Cerwinske Motioned. Kelleher Seconded. Motion Carried.

Roll Call: Cerwinske – Aye, Dietz-Robinson – Aye, Johnson – Aye, Kelleher – Aye, Cagley - Absent

Discussion/Approval Resolution 19-39 Resolution Awarding an Owner-Occupied Rehab Contract to Kirvan Enterprises LLC for Project #1 of the Nashua CDBG Post-Flood Housing Rehab Program. Dietz-Robinson Motioned. Johnson Seconded. Motion Carried.

Roll Call: Cerwinske – Aye, Dietz-Robinson – Aye, Johnson – Aye, Kelleher – Aye, Cagley - Absent

Discussion/Approval Resolution 19-40 Resolution Approving the Publication for the Sale of Nashua Police Vehicle Johnson Motioned. Kelleher Seconded. Motion Carried.

Roll Call: Cerwinske – Aye, Dietz-Robinson – Aye, Johnson – Aye, Kelleher – Aye, Cagley - Absent

Discussion/Approval Resolution 19-41 Resolution Approving FY2019 AFR Cerwinske Motioned. Johnson Seconded. Motion Carried.

Roll Call: Cerwinske – Aye, Dietz-Robinson – Aye, Johnson – Aye, Kelleher – Aye, Cagley - Absent

Discussion/Approval Resolution 19-42 Resolution Approving the Application(s) for the Welcome Center Board of Directors Dietz-Robinson Motioned. Cerwinske Seconded. Motion Carried.

Roll Call: Cerwinske – Aye, Dietz-Robinson – Aye, Johnson – Aye, Kelleher – Aye, Cagley - Absent

Discussion/Approval Resolution 19-43 Resolution Accepting the Resignation of Bethany Henningsen as the Interim Welcome Center Director Dietz-Robinson Motioned. Kelleher Seconded. Motion Carried.

Roll Call: Cerwinske – Aye, Dietz-Robinson – Aye, Johnson – Aye, Kelleher – Aye, Cagley - Absent

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims.

 Payment of Claims (see claims report): Total claims to be paid: $55,149.82

1. General Fund: $$22,674.20
2. Road Use: $4,313.88
3. Employee Benefits: $3,945.66
4. Water: $12,496.76
5. Sewer: $11,719.32

Dietz-Robinson Motioned. Cerwinske Seconded. Motion Carried.

Mayor Betsinger asked for a motion to approve the building permit(s) including 521 Lexington Ave., 524 Aspinwall St., 123 Madison St., 503 Wentling St. Johnson Motioned to approve all permits. Kelleher Seconded. Motion Carried.

Business of the Mayor

The Mayor informed the council that he had talked to Nub’s and he expressed concerns about the building next to him because of its condition. The City does not own the property, but the Mayor wanted to inform the council of the concern that had been brought to his attention.

Department Reports

City clerk Ott informed the council of some upcoming meetings that he will be attending in November and December on Software User Group Updates, Budget Conference, and meeting with DNR about the condition of a couple of buildings on Main St. and possible options the city may have for rehabilitation or demolition. City Clerk Ott also answered questions about the October Financial Reports. He gave a brief informational presentation on Laserfisch Document Management Software and how it could potentially benefit the city. He also talked about the Chickasaw County Community Foundation Grant being opened and accepting applications until December 31st and asked the council if there were any project that they would like to do that would benefit the City of Nashua. The council decided that they would like to apply for the grant to put in security cameras if the grant was awarded to the city.

Council Members

They reinforced the importance of getting out and voting and also supporting the write-in votes.

Police Chief Jeremy Iriarte

Jeremy addressed the concern of not having a designated cell phone for police business. He asked the council if they would consider allowing him to get a cell phone through the city designated for police business. He explained the advantages of having a dedicated phone for both security and confidentiality. The council agreed that he should have a phone designated just for police business. He was approved for a $60/month plan and $149 phone that he has looked into. He also addressed the importance of getting an email with a city DNS instead of a “generic” email such as yahoo or google. He explained that a lot of organizations will see a generic address and will not think it is a legitimate address. There is more security through your own DNS server in addition to it looking more professional. The council agreed on that as well. He also stated that he is getting the SUV winterized, so that it is ready for the winter months. Sheriff Hemann gave his monthly activity report as well and reviewed some of the calls that they have addressed and other things they have done to help the Community.

Val Johnson presented the council with insurance options for the city employees for next year.

City Clerk Ott also addressed the need to change the Urban Revitalization Plan to more accurately be in line with the Urban Renewal Plan. The council agreed that the changes are needed. City Clerk Ott also talked about changing tenancy rules for the Main St. District to more closely align with what was recommended in the downtown walk around earlier in the year. The council elected to forego any changes at the current time.

Other Business

City Clerk Ott asked for council approval to pay invoices for the Welcome Center vendor commissions. These were invoices that came in after the Claims had been finalized. Dietz Robinson Motioned to pay the claims. Cerwinske Seconded. Motion Carried.

There was no other business. Cerwinske Motioned to adjourn. Dietz-Robinson Seconded. Motion Carried. The meeting was adjourned at 8:11PM.

 Pending Approval by City Council

 John Ott

 City Clerk

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| --- | --- | --- | --- |
| Claims Report (October 22-November 4, 2019) |  |  |  |
| BADGER METER | WATER - METER SERVICES OCT '19 | $622.11 | 43386 |  |
| BRUENING ROCK PRODUCTS IN | STREETS - SAND FOR WINTER | $834.92 | 43366 |  |
| CEDAR VALLEY PORTABLES, L | PARKS - PORTA POTTIE RENTAL | $90.00 | 43387 |  |
| CENTURYLINK | WC - OCTOBER '19 PHONE | $69.82 | 43367 |  |
| DOLLAR GENERAL | LIB - PROGRAM SUPPLIES | $111.10 | 43369 |  |
| FASTENAL COMPANY | STREETS-ICE MELT | $575.08 | 43370 |  |
| GALLS, LLC | PD - MINOR EQUIPMENT | $2,606.99 | 43371 |  |
| GIS BENEFITS | LIFE/DIS INS NOV '19 | $87.07 | 43360 |  |
| ARNOLD MOTOR SUPPLY | STREETS - AIR HOSE | $93.34 | 43365 |  |
| INRCOG | URBAN REVIT-REHAB GRANT FEES | $1,073.27 | 43373 |  |
| IOWA DEPARTMENT OF REVENU | WET TAX - OCT '19 | $1,129.00 | 18213153 |  |
| IOWA LAW ENFORCEMENT ACD | PD-MMPI EVALUATION | $150.00 | 43375 |  |
| IOWA MUNICIPALITIES WORKE | WORKER'S COMPENSATION PREMIUM | $840.00 | 43388 |  |
| IOWA ONE CALL | LOCATES | $18.90 | 43376 |  |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,348.67 | 18213155 |  |
| JENDRO SANITATION SERVICE | GARB/REC - SEPT '19 | $9,491.04 | 43377 |  |
| MIDAMERICAN ENERGY | GAS/ELECT EXP OCT '19 | $4,948.67 | 43378 |  |
| NEW HAMPTON TRIBUNE NASHU | CH - LEGALS | $453.04 | 43378 |  |
| PEOPLESERVICE INC. | water waste water contract | $18,718.00 | 43361 |  |
| CITY OF NASHUA | CH-POSTAGE | $88.57 | 43368 |  |
| RILEY'S INC. | CH-OCT COPY FEES | $182.94 | 43389 |  |
| S & T COLLISION | DAM | $32.50 | 43381 |  |
| SANDRY FIRE SUPPLY, L.L.C | FD-1/2R 1/2C - OPERATING SUPP | $1,799.14 | 43382 |  |
| THE MILL, INC. | DAM - OIL | $1,361.75 | 43383 |  |
| TREASURER STATE OF IOWA | STATE TAX | $413.00 | 18213156 |  |
| U.S. POST OFFICE | CH- POSTAGE |  | 43358 | VOID |
| U.S. POST OFFICE | POSTAGE | $165.00 | 43359 |  |
| ULINE | WC - TOILET PAPER | $110.88 | 43384 |  |
| WAVERLY HEALTH CENTER | PD-PHYSICAL | $130.08 | 43385 |  |
| WELLMARK, BLUE CROSS | HEALTH INS NOV '19 | $4,437.02 | 43362 |  |
| 20 20 FX LLC | PD-COMPUTER REPAIR | $227.50 | 43363 |  |
| HAWKEYE COMMUNICATION | WC-ALARM SERVICE FEE CONTRACT | $321.00 | 43372 |  |
| OTT, JOHN | WC-SHOPKEEP MAINT CONTRACT | $942.42 | 43380 |  |
| ALLEN OCCUPATIONAL HEALTH | PD - ESCREEN | $47.00 | 43364 |  |
| IOWA BASE INC | PARKS - PARK BENCHES/KIOSKBASE | $590.00 | 43374 |  |
| HEATHER M. HACKMAN |  | $40.00 | 43357 |  |
| HACKMAN CONSTRUCTION |  |  | 43275 | VOID |
|  |  |  |  |  |
|   | CLAIMS TOTAL | $55,149.82 |  |  |
|   | GENERAL FUND FUND | $22,674.20 |  |  |
|   | ROAD USE FUND | $4,313.88 |  |  |
|   | EMPLOYEE BENEFIT FUND | $3,945.66 |  |  |
|   | WATER FUND | $12,496.76 |  |  |
|   | SEWER FUND | $11,719.32 |  |  |