

Nashua City Council Meeting Minutes
City Hall-Council Chambers
February 5, 2018

The Nashua City Council met in regular session February 5, 2018 in Council Chambers at City Hall. The meeting was called to order at 7:00 pm with Mayor Clinton Betsinger presiding. Council members present were Thomas Johnson, Angelina Dietz, Harold Kelleher III, and Scott Cerwinski. Council member Ryan Jung was absent. The following city employees were in attendance: City Clerk Rhonda Dean, Police Chief Travis Marvin, and Utility Clerk Beth Henningsen. Eight (8) guests were in attendance.

The mayor called for citizen/public comments.

Council Member Cerwinski moved to approve the agenda with two corrections, Dietz seconded. Motion carried. Council member Dietz moved to approve the minutes of the January 29, 2018 meeting. Cerwinski seconded. Motion carried. Council Member Cerwinski moved to approve the consent calendar of payment of claims (1-29-18). Dietz seconded. Motion carried. There were no building permits.

Council, Mayor and Citizens heard a presentation by Dorian Grubaugh from GATSO, USA for radar cameras for the Police Department.

Travis Marvin was sworn into office as the Police Chief for the Nashua Fire Department for 2018.

Department Reports:

Police Chief: For January 2018, there were 15 arrests, 11 drug related, 7 of those were Nashua residents; 55 traffic citations.

City Clerk: Financials were in Council packets through the end of January. Budget work is almost done.

Council and Mayor: Nothing new to report.

Consider Resolution 18-07, APPROVING THE SUBMISSION OF AN APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OWNER-OCCUPIED HOUSING REHABILITATION GRANT TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY IN 2018. Dietz moved to approve the resolution. Johnson seconded. Motion carried unanimously.

Consider Resolution 18-08, APPROVING THE HIRE OF BEN SCHOLL AS A FULL TIME NASHUA POLICE OFFICER AND SETTING WAGE. Cerwinski moved to approve the resolution. Dietz seconded. Motion carried unanimously.

Consider Resolution 18-09, APPROVING THE PROMOTION OF BETH HENNINGSEN AS FULLTIME UTILITY/DEPUTY CLERK AND SETTING WAGE. Dietz moved to approve the resolution. Cerwinski seconded. Motion carried unanimously.

The Mayor opened sealed bids for 621 Cedar Street (Scoles) property. The winning bid was for \$600 by Dan Billharz. Kelleher moved to accept the winning bid. Cerwinski seconded. Motion carried.

Discussion/Action regarding Chickasaw County Communication Services. Discussion was held regarding the communication services with the Chickasaw County Sheriff's Office. Cerwinski moved to bring the communication services March 1, 2018. Johnson seconded. Motion carried.

Discussion/Action regarding codification of the City of Nashua Ordinance book. The City's ordinance book needs to be codified every five years. The last time it was done was 2002. Dietz moved to proceed with codification through the submitted bid with the Iowa Codification Company. Kelleher seconded. Motion carried.

Discussion/Action regarding obtaining bids for City Hall roof repair. The flat roof is leaking. Dietz moved to obtain bids for the roof repair to slant the roof with gutter on the west side of the building. Kelleher seconded. Motion carried.

Discussion/Action to set the mileage reimbursement rate for city employees to \$0.39 per mile. Currently the rate is based on the federal rate. City Clerk Dean recommends we are in line with the state rate. Dietz moved to change the rate to \$0.39 per mile for reimbursement. Johnson seconded. Motion carried.

Discussion/Action setting Nashua Police Department Rank Structure. Chief Marvin put together a rank structure for officers and shared with the council. Kelleher moved to approve the rank structure. Cerwinske seconded. Motion carried.

Discussion/Action regarding training reimbursement agreement for the Nashua Police Department. Chief Marvin put together a reimbursement agreement for training for officers. Cerwinske moved to approve the training reimbursement. Dietz seconded. Motion carried.

Discussion/Action to increase water meter rent to \$2.00 per meter. Currently the rate is \$1.00 per meter. The amount we are billed from the meter company for automatic reading is \$1.00 per meter. This rate doesn't account for meter repair or replacement. Dietz moved to increase the meter rate to \$2.00 per meter. Kelleher seconded. Motion carried.

Discussion/Action to increase water deposit amount for renters from \$50.00 to \$150.00. A deposit comparison was performed by Utility Clerk Henningsen comparing similar sized towns. The current deposit of \$50.00 does not cover minimum bills due when service is terminated. The suggestion was to increase the deposit rate to \$150.00 per household. Kelleher moved to increase the deposit for renters. Cerwinske seconded. Motion carried.

Discussion/Action to expand city hall office hours from 7:30 am to 5:00 pm. Dietz moved to expand city hall hours. Cerwinske seconded. Motion carried.

Discussion/Action to hire/contract for a city treasurer. Discussion was held regarding hiring or contracting with a treasurer for duties outlined in the ordinance book. Cerwinske moved to approve the hire/contract of a treasurer. Dietz seconded. Motion carried.

Discussion was held by the Mayor to resolve absent Council Person Ryan Jung.

Cerwinske moved to adjourn the meeting. Kelleher seconded. Motion carried to adjourn at 8:45 pm.

pending approval by council
Rhonda Dean
City Clerk

Paid Invoices for 2-5-2018

ATLANTIC COCA-COLA BOTTLING	02/01/2018	Vending Machine Supplies	156.80
BROWN SUPPLY CO. INC.	02/01/2018	Square Post Sign Brackets	148.05
BROWN SUPPLY CO. INC.	02/01/2018	Water Department Supplies	384.00
CENTURYLINK	02/01/2018	Welcome Center Phone Bill	60.37
D	02/01/2018	Refund of WC Room Rental Fees	60.00
DEAN, RHONDA	02/01/2018	Travel Expense Reimbursement	70.37
DIETZ CONSTRUCTION	02/01/2018	Refund Bldg Permit - 824 Main	50.00
DOLLAR GENERAL	02/01/2018	Library Supplies	12.60
HAWKINS, INC.	02/01/2018	Water Dept Chlorination Supply	661.12
IOWA WORKFORCE DEVELOPMENT	02/01/2018	Interest	2.68
JOHN DEERE FINANCIAL	02/01/2018	Water Dept Supplies	42.28
KEYSTONE LABORATORIES	02/01/2018	Water Analysis	25.00
LEROY'S REPAIR	02/01/2018	12 in chain	14.95
MARTIN GARDNER ARCHITECTURE	02/01/2018	ADA Study Report - Final	2,102.50
MIDAMERICAN ENERGY	02/01/2018	City Electrical Service Jan18	8,072.80
NEAL, REBECCA	02/01/2018	1/1/18-1/31/18 Consulting Fees	800.00
OFFICE WORLD	02/01/2018	Name Plates - Council/Clerk	36.18
POPCORN HEAVEN	02/01/2018	Vending Supplies - Popcorn	150.00
RADIO COMMUNICATIONS CO.	02/01/2018	PD Radio antenna connector	14.15

RILEY'S INC.	02/01/2018	rpr January 2018 Copy Fees	90.02
S & T COLLISION	02/01/2018	PD Vehicle Repair	439.57
US Post Office	02/01/2018	February Water Bills	205.24