**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on September 21, 2020 in Council Chambers at City Hall. Pursuant to Iowa Code 21.8 the meeting was also held electronically due to concerns of Covid-19 and social distancing guidelines put in place by Governor Kim Reynolds. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson, and Harold Kelleher III, and Charles Shelby. City employee(s) City Clerk John Ott was present. Nick Henningsen Water/Waste Water Superintendent was present and Nate Sinwell from the Park Board was also present. Two citizens were also present.

Mayor Betsinger asked for consideration approving the agenda. Cerwinske/M, Anthofer/S, M/C.

Mayor Betsinger asked if there were any public comments. A citizen was inquiring about their neighbor’s building that does not have gutters and the rain runs into their property. The city will have the property owner put on gutters as it is against city code to have water run onto your neighbors property. There was an inquiry about having a Halloween Trunk or Treat drive thru and closing down Main St. The council approved, but the date hasn’t been set. Nate Sinwell from Park Board presented information about the electrical issues at the campground and discussed Phase 1.5 of the project, which will even out the electrical load between two legs. The estimate was approximately $1,000. Cerwinske/M, Johnson/S, M/C to approve the work. He stated the campground tentative shut down date is scheduled for October 19th. He also mentioned the roof on the upper shelter is ready for replacement as the parts have been ordered and should be completed this fall. The park will be applying for two Amerisource Bergen Grants to help with funding some of the planned projects. The Park Board will be meeting in October/November to discuss some long term planning.

Mayor Betsinger called for a motion to approve the following 3 resolutions. Resolution 20-42 Resolution Setting the Date for Public Hearing on Proposal to Enter into a General Obligation Loan Agreement and to Borrow Money Thereunder not to Exceed $1,000,000. M/Cerwinske, S/Shelby, M/C. Roll Call: all Ayes. Resolution 20-43 Resolution Approving the Street Finance Report FY2020. Anthofer/M, Cerwinske/S, M/C. Roll Call All Ayes. Resolution 20-44 Approving the FY2020 Annual Urban Renewal Report. Anthofer/M, Shelby/S, M/C. Roll Call All Ayes.

Mayor Betsinger called for a motion to approve minutes from the Regular Council Meeting September 8, 2020. Cerwinske/M, Johnson/S, M/C.

Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: $113,417.87+$7,113.14 (Wages)

1. General Fund: $25,944.39
2. Urban Revit: $1,724.33
3. Road Use: $3,447.61
4. Employee Benefits: $5,108.87
5. FEMA Fund $54,228
6. Perm Funds-Lib Watson - $611.21
7. Water: $13,010.02
8. Sewer: $16,456.58
9. Total Funds: $120,531.01

Anthofer/M, Cerwinske/S, M/C.

Mayor Betsinger called for a motion to approve the following building permits: 510 Sample St., 1500 Greeley St., 402 Cedar Hill Ave., 295 Lakeshore Dr., and 610 Woodbridge St. Johnson made a motion to approve all building permits with the exception of 402 Cedar Hill Ave. Cerwinske Seconded. Motion Carried. The council agreed that they would like more information from the 402 Cedar Hill application as to a more exact location on where the building is going to be placed.

Business of the Mayor:

The Mayor stated that he talked to the engineers about the dam project and the contractors have poured about 50 yards of concrete.

Department Reports:

City Clerk Ott sted that the July Bank Reconciliation has been completed and was available for the council to review. He presented the August Financial Reports. Council Member Anthofer had asked a couple of questions about some of the budget line items. City Clerk Ott stated that he would get back with him on his questions.

Nick Henningsen Water/Waste Water Superintendent discussed his monthly activity report for August. He also talked about a leak on Cedar St. that needs to be repaired by the home owner and the owner has put in temporary fixes, but the temporary fixes have only lasted a short period of time, so he wanted the council to make the home owner do a permanent fix. The council agreed that the home owner should have to fix the line to be in compliance with city code and if the line wasn’t fixed than the city would turn off the water. Johnson/M, Cerwinske/S. M/C. Nick also requested authorization to purchase a Radioelection Receiver and Transmitter to help with locating water lines for the cost of $3, 373.02. Motion by Anthofer and Seconded by Kelleher to approve the purchase. Motion Carried.

The council reviewed the monthly Library Report. The council decided that at this time they were going to hold off on UNI’s Institute of Decision Making Program’s Community Strategic Plan that was presented by Tim Fox. City Clerk Ott discussed some of the financing options that he has been looking into as well as the sources he has been using. The council elected at this time to not consolidate websites with the Big 4 Chamber as they don’t want to incur the extra expenses. The council followed up with a nuisance letter and they decided that they would have the city clean up the property and assess it to the property owner’s taxes. He also mentioned the communications that he has been having with the insurance carrier about the appraisal report. The insurance carrier is going to look into other options for the city to see what else is available, but there are limited companies that insure municipalities.

There was no other business. Cerwinske made a motion to adjourn. Anthofer Seconded. M/C. The meeting adjourned at 8:39PM.

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| August 2020 Rev | NET BUDGET | Aug Rev | YTD Revenue |
| GENERAL FUND TOTAL | 801,494.00 | 107,139.39 | 232,548.13 |
| LAKE/DAM | 39,200.00 | 74.69 | 1,766.49 |
| URBAN REVIT | 39,200.00 | 72.22 | 1,761.54 |
| ROAD USE TOTAL | 201,233.00 | 17,597.21 | 45,556.98 |
| EMPLOYEE BENEFIT TOTAL | 158,098.00 | 0.00 | 1,473.84 |
| EMRGNY FUND  | 12,808.00 | 0.00 | 170.49 |
| LOCAL OPTION TAX TOTAL | 156,000.00 | 16,003.91 | 30,072.69 |
| TIF FUNDS TOTAL | 45,250.00 | 51.39 | 102.86 |
| DEBT SERVICE TOTAL | 189,952.00 | 0.00 | 879.95 |
| FEMA FUND #301 LAKE/DAM TOTAL | 285,000.00 | 80,952.38 | 161,904.76 |
| PERM FUNDS-LIB WATSON TOTAL | 2,350.00 | 0.00 | 0.00 |
| PERM FUNDS-CITY WATSON TOTAL | 3,000.00 | 831.78 | 2,951.07 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | 500.00 | 0.00 | 0.00 |
| WATER TOTAL | 241,150.00 | 13,987.67 | 30,933.50 |
| UTILITY DEPOSITS TOTAL | 3,000.00 | 300.00 | 1,050.00 |
| SEWER TOTAL | 339,180.00 | 8,610.69 | 33,255.63 |
| SEWER SINKING TOTAL | 146,500.00 | 13,154.17 | 26,308.34 |
| STORM WATER UTILITY TOTAL | 0.00 | 1,043.25 | 4,467.42 |
| TOTAL REVENUE BY FUND | 2,663,915.00 | 259,818.75 | 575,203.69 |

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| CLAIMS REPORT (September 9-21, 2020) |  |
| VENDOR | REFERENCE  | AMOUNT |
| BAKER & TAYLOR  | LIB-WATSTON ENDOWMENT  | $253.58 |
| CENTER POINT LARGE PRINT  | LIB-WATSON ENDOWMENT  | $44.25 |
| CENTURYLINK  | LIB-PHONE EXP AUG 2020  | $67.82 |
| DEMCO  | LIB-SUPPLIES  | $135.46 |
| DISCOUNT SCHOOL SUPPLIES  | LIB- PROGRAM SUPP  | $223.61 |
| DISNEY MOVIE CLUB  | LIB-DVD'S  | $43.27 |
| INGRAM  | LIB-WATSON ENDOW/DVD'S  | $260.80 |
| NEW HAMPTON TRIBUNE NASHUA  | LIB-TRIBUTE SUBSCRIPTION  | $49.50 |
| RAYGUN  | LIB- WATSON ENDOWMENT  | $43.50 |
| SPORTS ILLUSTRATED KIDS  | LIB-SPORTS ILLUST KIDS SUB  | $35.96 |
| STATE LIBRARY OF IOWA  | LIB - DATABASE PACK SUB  | $124.78 |
| TASTE OF HOME  | LIB-WATSON ENDOWMENT  | $75.44 |
| 20 20 FX LLC  | CH-COMPUTER REPAIR  | $105.00 |
| ARNOLD MOTOR SUPPLY  | STREETS - BATTERY BOOSTER CAB  | $95.34 |
| BOCKHAUS PLUMBING & HEATING  | WC-REPAIR TOILET  | $132.58 |
| BROWN SUPPLY CO. INC.  | WATER- HYDRNT EXT  | $1,195.19 |
| CENTURYLINK  | PHONE EXP - AUG 2020  | $568.92 |
| DEMRO ELECTRIC  | PARK-ELECT BREAKERS  | $75.82 |
| MIDAMERICAN ENERGY  | GAS/ELEC EXP - AUG 2020  | $7,363.33 |
| MINNOWA CONSTRUCTION INC  | LAKE/DAM-FEMA APRON SCOUR REPA  | $50,000.00 |
| MURPHY, COE, AND SMITH  | CH-TREASURER MAY/JUNE 2020  | $300.00 |
| PLAINFIELD WELDING AND REPAIR  | SEWER-MANHOLE REPAIR  | $135.00 |
| TITUS LOCK SERVICE  | WC-LOCKSMITH  | $50.00 |
| U.S. POST OFFICE  | WTR/SEWR/GAR-SEPT 2020  | $207.23 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-EXTRA HOURS AUG 28E AGREE  | $4,369.60 |
| DORSEY & WHITNEY LLP  | AMBULANCE - LEGAL FEES  | $6,710.70 |
| INRCOG  | URBAN REVIT REHAB GRANT FEES  | $1,724.33 |
| VERIZON  | PD-CELL/INTRNT AUG 2020  | $121.47 |
| DELTA DENTAL OF IOWA  | DENTAL INS  | $275.54 |
| GIS BENEFITS  | LIFE INSURANCE  | $26.76 |
| LINCOLN SAVINGS BANK  | HSA  | $2,100.00 |
| IIW ENGINEERS & SURVEYORS  | DAM-FEMA APRON SCOUR REPAIR  | $4,228.00 |
| PEOPLESERVICE INC.  | water waste water contract  | $19,111.00 |
| BLUE CROSS WELLMARK  | HEALTH INS-OCT 2020  | $7,541.19 |
| IPERS  | REGULAR IPERS  | $3,150.14 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $2,134.76 |
| TREASURER STATE OF IOWA  | STATE TAX  | $338.00 |
| Accounts Payable Total  |   | $113,417.87 |
| Payroll Checks  |   | $7,113.14 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $120,531.01 |
| GENERAL FUND  |   | $25,944.39 |
| URBAN REVITAL (LOST ONLY)  |   | $1,724.33 |
| ROAD USE  |   | $3,447.61 |
| EMPLOYEE BENEFIT  |   | $5,108.87 |
| FEMA FUND #301 LAKE/DAM  |   | $54,228.00 |
| PERM FUNDS-LIB WATSON  |   | $611.21 |
| WATER  |   | $13,010.02 |
| SEWER  |   | $16,456.58 |
| TOTAL FUNDS  |   | $120,531.01 |