**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on May 17, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson, and Hal Kelleher. Charles Shelby was absent. City employee(s) City Clerk John Ott was present. Nick Henningsen Water/Waste Water Superintendent; Welcome Center Board Members Kim Jenison and Karmen Mehmen; Alan Powell from Jendro Sanitation; along with 4 guests. Mayor Betsinger asked for consideration approving the agenda. Cerwinske/M, Anthofer/S, M/C.

Mayor Betsinger asked if there were any public comments. There was some discussion about some of the maintenance issues at the Welcome Center that have not been addressed. Mayor Betsinger called for a motion to approve the Jendro Sanitation Contract Extension for a period of 5 years from the original 5 year contract dated October 17, 2016. Kelleher/M, Anthofer/S, M/C. Roll Call: 4 Ayes and Shelby Absent. Mayor Betsinger called for a motion to set a public hearing amending the FY’21 budget. Cerwinske/M, Anthofer/S, M/C. Roll Call: 4 Ayes and Shelby absent. Mayor Betsinger called for a motion to pass the following resolutions:

21-31 Resolution authorizing the removal of property from inventory (4.17 acres along Mill St.). Cerwinske/M, Johnson/S, M/C. Roll Call: 4 Ayes and Shelby absent. 21-32 Resolution approving the sale of property to be sold (4.17 acres along Mill St.). Kelleher/M, Cerwinske/S, M/C. Roll Call: 4 Ayes and Shelby absent. 21-33 Resolution setting the date for a public hearing on proposal to enter into a General Obligation Equipment Acquisition Loan Agreement and to Borrow Money thereunder in a Principal amount not to exceed $135,000. Johnson/M, Cerwinske/S, M/C. Roll Call: 4 Ayes and Shelby absent. 21-34 Resolution approving the resignation of Council Member Charles Shelby. Cerwinske motioned pending a written resignation letter be received within the next few days. Johnson seconded. M/C. Roll Call: 4 Ayes and Shelby absent. Mayor Betsinger called for a motion to approve the Regular Council Minutes from May 3, 2021. Johnson/M, Cerwinske/S, M/C. Mayor Betsinger asked for a motion to approve the consent calendar payment of claims. Payment of Claims (see claims report): Total claims to be paid: $37,095.56+$6,390.67 (Wages)

1. General Fund: $14,884.91
2. Road Use: $7,004.95
3. Water: $5.689.73
4. Sewer: $11,807.87
5. Storm Water Utility: $4,098.77
6. Total Funds: $43,486.23

Anthofer/M, Kelleher/S, M/C.

Mayor Betsinger called for a motion to approve the following licenses and permits:

Building Permits:

102 Charles City Rd., 809 Madison St., 802 Brasher St., and 282 Lakeshore Dr. Johnson/M, Anthofer/S, M/C. all building permits were approved.

Cigarette/Tobacco Licenses:

Casey’s General Store. Cerwinske/M, Anthofer/S, M/C.

Business of the Mayor: The Mayor declared the week of May 17th as American Legion Auxiliary POPPY DAYS, and urged all citizens to pause and honor our Veterans by wearing the Memorial Poppy on National Poppy Day, May 28, 2021.

City Clerk Ott asked the council if they had any questions about the April Financial reports and also stated that the April Bank Reconciliations had been prepared and were available for review. He also let the council know that the documents have all been submitted for the Iowa Economic Development Grant with CDBG Covid 19 Relief Grant and he wanted to thank Shelby and Shelby’s Southern Smokehouse for placing the food orders and organizing the food delivery events.

Council Members Kelleher mentioned that the Boy Scouts would like to set up a wood kiosk at the campground where they will sell firewood. The Boy Scouts will build and maintain the kiosk and there would be no cost to the city. The Boy Scouts will use the money from the sale of the wood to help pay for the repair the Boy Scout Cabin, which is going to be done in 3 phases. Kelleher also inquired if it would be OK for the Boy Scouts to build a “progress thermometer” showing how much money they have raised and how much they have left to hit their goal and placing the thermometer on city property. The Boy Scouts will build the thermometer and again there would be no cost to the city. The council was in support of the project.

Johnson mentioned that the Nashua Fire Department would like to do pool fills again this year, if the council were OK with doing it. Johnson said that it would give the newer fire fighters a chance to practice in non-emergency situations. The council approved. The pools will take place from June 1st-20th,anyone interested in getting their pool filled can contact City Hall. The cost for the pool fill varies by pool size. Nick Henningsen Water/Waste Water Superintendent presented his monthly report. He informed the council that the chlorine booster pump on Well #5 is getting weak and will need to be replaced. The cost of the repair is $2302. He also mentioned that they have completed all of the repairs in the Head Works that were recommended by the DNR. The repairs included welding the Grit Classifier to stop the leak and putting a new shield in place, replacing the gear on the grit chamber, rebuilding the grit pump, and putting new chains on the stair screen. Kelleher presented the monthly Park Board report. He gave some updates on the electrical that had a bad splice. The bad splice has been repaired and the electrician believes we are ready for Water Over the Dam Days. The Park Board talked about replacing the signage at the park for a cost of $405 and to put a concrete bench by the Splash Pad in honor of Barb Lumley. The bench will be donated by Iowa Base. He also mentioned that the city needs to bring some sand into the beach area due to erosion for a cost of $216. The city can level the sand once it is in place. They also discussed the boat landing at Lakeshore Park which needs to be addressed. City Clerk Ott stated that he has applied for a DNR permit and is awaiting the approval, but the DNR has a back log of permits, so it could take a while. They also wanted to do a Chinese Lantern funding raising event over Memorial Day Weekend, but due to the lack of rain the decision to proceed is up in the air. The Park Board will hold a food vending fundraising event on Saturday Night in Park during WODD days. This will be no cost to the city. Heather Hackman Library Director had her monthly report available for review. Cerwinske motioned to approve the loader financing through FSB Bank for 2.25% via a GO loan. Anthofer seconded. Motion Carried. Roll Call: 4 Ayes and Shelby absent. The council established a hiring committee to select a candidate to fill the vacant parks/street maintenance position. The committee will be comprised of Park Board President Nate Sinnwell, Street Maintenance Supervisor Dan Zwanziger, City Clerk John Ott, and Council Members Alex Anthofer and Hal Kelleher. Cerwinske motioned and Kelleher seconded the motion to table discussion on the nuisance properties until the next council meeting as the 30 days for the property owners to take bring their property up to code has not expired. Roll Call: 4 Ayes and Shelby absent. Welcome Center Board members Kim Jenison and Karmen Mehmen presented updates about the Welcome Center. They are trying to keep everything running as normal and several people have been stepping up to help fill the spot of Barb Lumley who kept everything running smooth.

Cerwinske motioned to fill the vacant council member position by appointment and to advertise the position for 30 days. Johnson seconded. M/C.The council discussed the floating volleyball court that the Chamber of Commerce is donating to the city. Anthofer motioned to table it until the city gets more information. Kelleher seconded. M/C.

City Clerk Ott wanted to remind people that the Farmer’s Market at the Old Bradford Pioneer Museum will be held every Thursday from 3PM to 6PM from May-September.

There was no other business. Cerwinske motioned to adjourn. Anthofer seconded. M/C. The meeting adjourned at 8:11PM.

Pending Approval by City Council

John Ott City Clerk

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| Revenues (April and YTD - April, 2021) | April Revenues | YTD-April Rev |
| GENERAL FUND TOTAL | $191,911.53 | $800,817.05 |
| LAKE/DAM TOTAL | $10,974.05 | $994,574.81 |
| URBAN REVITAL (LOST ONLY) TOTA | $14,413.24 | $99,184.82 |
| ROAD USE TOTAL | $50,752.31 | $216,384.89 |
| EMPLOYEE BENEFIT TOTAL | $45,440.15 | $122,430.07 |
| EMRGNY FUND (TRAN TO GF) TOTA | $4,827.16 | $12,314.90 |
| LOCAL OPTION TAX TOTAL | $13,701.44 | $183,180.42 |
| SPECIAL REVENUES-LAKE/DAM TOTA | $0.00 | $0.00 |
| TIF FUNDS TOTAL | $13,848.98 | $41,708.83 |
| SPECIAL REVENUES-URBAN RE TOTA | $0.00 | $0.00 |
| ASSET FORFEITURE TOTAL | $0.00 | $0.00 |
| DEBT SERVICE TOTAL | $64,057.46 | $947,278.03 |
| FEMA FUND #301 LAKE/DAM TOTAL | $999,997.11 | $2,096,321.87 |
| FIRE TRUCK 2020 (DODGE) TOTAL | $0.00 | $161,904.76 |
| PERM FUNDS-LIB WATSON TOTAL | $0.00 | $1,378.52 |
| PERM FUNDS-CITY WATSON TOTAL | $2,095.89 | $11,762.58 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | $0.00 | $393.07 |
| WATER TOTAL | $21,606.83 | $223,340.17 |
| UTILITY DEPOSITS TOTAL | $450.00 | $3,450.00 |
| SEWER TOTAL | $28,388.47 | $319,561.31 |
| SEWER SINKING TOTAL | $13,154.17 | $131,541.70 |
| STORM WATER UTILITY TOTAL | $4,241.18 | $42,944.57 |
| TOTAL REVENUE BY FUND | $1,479,859.97 | $6,410,472.37 |

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| CLAIMS REPORT (May 4-17, 2021) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| U.S. POST OFFICE  | WTR/SWR/GAR-MAY 2021  | $208.31 |
| BADGER METER  | WTR-MTR SRVC CONTRACT MAY 2021  | $587.40 |
| BOCKHAUS PLUMBING & HEATING  | FD-REPLACE FURN/AC  | $3,950.00 |
| LEROY'S REPAIR  | PARKS-CHAINSAW PARTS  | $62.93 |
| MIDAMERICAN ENERGY  | GAS/ELEC EXP - APRIL 2021  | $5,936.63 |
| NEW HAMPTON TRIBUNE NASHUA  | CH-LEGALS  | $619.46 |
| ORIGIN DESIGN  | WTR/SWR/SW-FAC PLN/PRELIM ENG  | $8,198.25 |
| RILEY'S INC.  | CH-COPY FEES APRIL 2021  | $289.36 |
| WEX BANK  | CITY FUEL EXPENSES  | $1,310.30 |
| DON BOSS  | WC-CRAFT COMM APRIL 2021  | $90.75 |
| JAN CLEMENT  | WC-CRAFT COMM APRIL 2021  | $69.75 |
| DEUTH, BRENDA  | WC-CRAFT COMM APRIL 2021  | $81.56 |
| SHERYL DORMAN  | WC-CRAFT COMM APRIL 2021  | $128.22 |
| FRISKY FOX VINEYARD LLP  | WC-CRAFT COMM APRIL 2021  | $121.84 |
| TERRY HINRICHS  | WC-CRAFT COMM APRIL 2021  | $66.75 |
| SHARON LEERHOFF  | WC-CRAFT COMM APRIL 2021  | $158.95 |
| MAAS, ROBERTA C.  | WC-CRAFT COMM APRIL 2021  | $143.33 |
| NANCY'S TRUFFLES  | WC-CRAFT COMM APRIL 2021  | $36.00 |
| ROEDER POWDER COAT & MACHINE  | WC-CRAFT COMM APRIL 2021  | $159.00 |
| DANIELLE SCHELL  | WC-CRAFT COMM APRIL 2021  | $38.25 |
| NANCY SCHERER  | WC-CRAFT COMM APRIL 2021  | $79.05 |
| KEN SCHWICKERATH  | WC-CRAFT COMM APRIL 2021  | $112.50 |
| SENNER, ANN L  | WC-CRAFT COMM APRIL 2021  | $213.35 |
| THE COUNTRY COTTAGE  | WC-CRAFT COMM APRIL 2021  | $216.19 |
| GLADICE TIDEMANSON  | WC-CRAFT COMM APRIL 2021  | $37.50 |
| WEINBERG, THERESA  | WC-CRAFT COMM APRIL 2021  | $54.75 |
| BOCKHAUS PLUMBING & HEATING  | WC-TOILET REPAIRS  | $266.07 |
| BRUENING ROCK PRODUCTS INC  | STREET-ROAD ROCK  | $81.14 |
| BUTLER-BREMER COMMUNICATIONS  | PHONE EXP - APRIL 2021  | $290.17 |
| CENTURYLINK  | PHONE EXP-FINAL LONG DIST  | $41.87 |
| BROWN SUPPLY CO. INC.  | STORM-STORMWATER INTAKE  | $2,049.20 |
| JACOBS DOZER SERVICE  | SEWER-OPENED MAIN/ROOTS PANAMA  | $505.00 |
| QUALITY PUMP & CONTROL  | SEWER-REPAIR STEP SCREEN,GRIT  | $6,123.08 |
| BAKER & TAYLOR  | LIB-BOOKS  | $315.13 |
| BETTER HOMES & GARDENS  | LIB-SUBSCRIPTIONS  | $10.00 |
| BUTLER-BREMER COMMUNICATIONS  | LIB-PHONE EXP APRIL '21  | $40.17 |
| CENTER POINT LARGE PRINT  | LIB-BOOKS  | $44.99 |
| CHARLES CITY PRESS  | LIB-SUBSCRIPTIONS  | $35.00 |
| CONSUMER REPORTS  | LIB-SUBSCRIPTIONS  | $32.10 |
| DEMCO  | LIB-SUPPLIES  | $148.58 |
| INGRAM  | LIB-BOOKS/DVD'S  | $472.69 |
| LARSON PRINTING COMPANY  | LIB-TECH SUPPLIES  | $105.90 |
| NASHUA PUBLIC LIBRARY  | LIB-PETTY CASH  | $58.32 |
| THREADS  | LIB-SUBSCRIPTIONS  | $29.95 |
| IOWA DEPARTMENT OF REVENUE  | SEWER-APRIL 2021 SALES TAX  | $241.00 |
| IOWA DEPARTMENT OF REVENUE  | WATER-APRIL 2021 WET TAX  | $975.00 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $1,980.82 |
| TREASURER STATE OF IOWA  | STATE TAX  | $279.00 |
| Accounts Payable Total  |   | $37,095.56 |
| Payroll Checks  |   | $6,390.67 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $43,486.23 |
| GENERAL FUND  |   | $14,884.91 |
| ROAD USE  |   | $7,004.95 |
| WATER  |   | $5,689.73 |
| SEWER  |   | $11,807.87 |
| STORM WATER UTILITY  |   | $4,098.77 |
| TOTAL FUNDS  |   | $43,486.23 |