City of Nashua
CITY COUNCIL MINUTES
City Hall

The Nashua City Council met in regular session on June 17, 2024, at Council Chambers City Hall. The meeting was called to order at 7:00PM with Mayor Kelleher III presiding. Council members present were Samantha Johnson, Ernie Willsher, and Dan Zwanziger. Peggy Hall and Jake Johnson were absent. City employee(s) City Clerk John Ott was present along with Street Supervisor Zade McCall. There were also 4 guests in attendance.

Mayor Kelleher called for a motion to approve the regular agenda after amending to remove 24-40 Resolution Ordering Emergency Abatement of Nuisance, Condemnation, and Demolition of 223 Main St. and 24-42 Resolution to Issue Debt to Reimburse the City for Expenditures in Connection with Specific Projects. Willsher/M, S. Johnson/S, M/C to approve the amended agenda. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

Mayor Kelleher asked for a motion to approve the consent agenda consisting of minutes from the regular meeting June 3, 2024; Permits: Alcohol/Liquor: Nashua Civic League (Water Over the Dam Days); Building Permits: 824 Main St., 1018 Main St., 1119 Amherst Blvd., 511 Woodbridge St., 1106 Main St., 66 Monroe St., 3 Woodbridge St., and 174 Greenwood Ave; Demolition/Excavation Permits: 3 Woodbridge St. and 174 Greenwood Ave; Consent Calendar Payment of Claims (May 31-June 12, 2024) $70,317.71 + $8,975.05 (Wages). S. Johnson/M to approve the consent calendar after moving the building permits for 1119 Amherst Blvd., 511 Woodbridge St., and 1106 Main St. to the regular agenda. Zwanziger/S, M/C. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

Mayor Kelleher called for public comments: There were none.

Hearings/Resolutions

Willsher/M, Zwanziger/S, M/C to set a public hearing on proposed contract documents for the Nashua Dam Apron Repair for August 5, 2024. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

Mayor Kelleher called for a motion to pass the following resolution(s): 24-41 Resolution to Accept Gift of Real Estate VFW. Willsher/M, S. Johnson/S, M/C. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

Building Permits:

S. Johnson/M, Willsher/S, M/C to approve the building permit for 1106 Main St. providing all flood plain regulations were followed. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

S. Johnson/M, Willsher/S, M/C to deny approval of the building permit for 1119 Amherst because a special permit will need to be obtained. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

S. Johnson/M, Zwanziger/S, M/C to approve the building permit for 511 Woodbridge St. as long as all city codes including setback requirements are followed. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

Business of the Mayor:

Mayor Kelleher wanted to thank the city workers for all their hard work. He also wanted to have the council consider tearing down 223 Main St. to eliminate the hazard, but not removing it at this time. City Clerk Ott will look into whether or not this is feasible. He will check with the regulatory agencies on what steps need to be followed in order to do that.

City Clerk Ott reviewed the May financial reports and informed the council that the bank reconciliation for May is complete and ready for council review. He reviewed the results of the FY’22 Annual Exam and informed the council that it is available for review. He reminded the council that he will be gone from June 19th – 21st for training and Deputy Clerk Berends will be gone June 24th-27th for training as well.

City Council

No comments

Zenda Vikturek presented the monthly report for the Nashua Area EMS. Since the ambulance went into service on July 1, 2023 they have responded to 146 calls. She also provided a scheduling policy for the council to review.

Zade McCall Street Superintendent provided the monthly Streets Report. He informed the council that all road patches are complete; Hinders Tree Service has been cutting trees down since the storm on May 21st; the road ditch project on Charles City Road is completed and he let the council know that the street sweeper is broken down.

Heather Hackman Library Director presented the monthly library report for the council and reviewed the upcoming activities at the library including the summer programs. City Clerk Ott noted that there was a nice article about Heather and the programs she puts together for the Nashua Library in the paper.

Discussion/Action

The council discussed and/or acted on several items.

S. Johnson/M, Willsher/S, M/C to extend the job posting until July 3rd and to create a hiring committee composed of Mayor Kelleher III; Council Members Peggy Hall and Dan Zwanziger; and City Employees Zade McCall and Shea Gerber. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

The city council discussed employee wages. S. Johnson/M to increase the wages of Shea Gerber to $23.00 per hour and Zade McCall to $25.00 per hour keeping their current duties the same. There was no 2nd and so the motion died. Willsher/M to increase Shea’s wages to $22/hour and Zade’s wages to $25.50/hour keeping their current job duties. There was no 2nd, so the motion died. After more discussion, Willsher/M, S. Johnson/S, M/C to table discussion on employee wages until there was a full council. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

The council discussed the 2nd set of codification questions, but no decisions were made. City Clerk Ott will add it to the next council meeting for further discussion and action.

After brief discussion, Willsher/M, S. Johnson/S, M/C to keep the current vacation policy in place. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

After discussion about the 4th of July, Willsher/M, S. Johnson/S, to allow the city workers to work on the 4th of July and use July 5th as their Holiday, so they will have a 3 day weekend. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

S. Johnson/M, Willsher/S, M/C to approve the waiver request for 524 Panama St. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

S. Johnson/M, Willsher/S, M/C to set a hearing for July 15th with notice on dangerous building or nuisance/rehabilitation for 123 Lexington Ave. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

Other Business:

City Clerk Ott reviewed the responses to the DNR inspection report that was submitted by ION Environmental Solutions.

There was no other business:

S. Johnson/M to adjourn, Willsher/S, M/C. RC: 3 ayes (S. Johnson, Willsher, and Zwanziger) and 2 absent (J. Johnson and Hall).

The meeting adjourned at 8:30PM.

Pending Approval by Council

John Ott

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| CLAIMS REPORT (MAY 31-JUNE 12, 2024) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| U.S. POST OFFICE  | WA/SE/GA-BILL/RATE NOTE/EP JUN  | $340.00 |
| ABSOLUTE SCIENCE  | LIB PROG BUBBS REPLACE BTRFLYS  | $375.00 |
| 20 20 FX LLC  | DAM-COMP BACKUP FILE FOR LEGAL  | $180.00 |
| BADGER METER  | WTR MTR SERVICES MAY'24  | $661.50 |
| BOUND TREE MEDICAL LLC  | AMB-SCORT,SUPERGLOTIC AIRWAY 2  | $794.79 |
| BUTLER-BREMER COMMUNICATIONS  | PHONE EXP JUNE'24  | $312.46 |
| CIVIC LEAGUE  | BB&BBQ INS 1/2  | $706.50 |
| CROELL REDI-MIX, INC.  | PARK-DANCE FLOOR BAND SHELL  | $5,501.61 |
| FIVE STAR COOPERATIVE  | ST-STORM PICK UP W/LOADER 5/22  | $121.80 |
| HINDERS TREE SERVICE LLC  | ST-STORM DAMAGED TREE REMOVAL  | $12,000.00 |
| IOWA DOT  | ST-LINE PAINT 10WHT 8YLW  | $1,307.82 |
| JACOBS DOZER SERVICE  | ST-CC RD STORM SEWER IMPROVMEN  | $11,500.25 |
| JED ROCK & SAND LLC  | ST-1'RR Z  | $204.66 |
| JOHN DEERE FINANCIAL  | ST-LATEX GLOVES,GREASE/GGUN  | $423.39 |
| LEE FOUNDATION SPRAYING &  | SE-WWT BLD RACCOON REPAIRS INS  | $1,600.00 |
| LEROY'S REPAIR  | PA/ST-CHAIN SAW UPKEEP x3  | $93.00 |
| ENTERPRISE MEDIA INC  | CH-LEGAL PUB MAY'24  | $391.33 |
| OTT, JOHN  | WC/WA/SE-IPAD&STAND/INDEED ADS  | $701.19 |
| PCC  | AMB-MAR'24 BILLING SERVICE  | $3,176.26 |
| RILEY'S INC.  | CH-COPY FEES MAY'24  | $187.12 |
| S & T COLLISION  | AMB-SEAL/CALIPERS/ROTORS/BEARI  | $1,261.80 |
| SCHLUTER, LYNNE  | PA'S-LANDSCAPE FABRIC  | $312.53 |
| STOREY KENWORTHY MATT PARROTT  | W/S/CH- METER SHEETS/MIN BINDR  | $2,369.62 |
| SUPERIOR LUMBER, INC.  | PARK-DANCE FLOOR BAND SHELL  | $62.89 |
| U.S. POST OFFICE  | CH-PO BOX ANNUAL FEE  | $120.00 |
| USCELLULAR  | AMB-TABLET/PHONE MAY'24  | $47.24 |
| ZENDA VIKTUREK  | AMB-BUG SPRAY FOR AMB COT  | $10.17 |
| WATER SOLUTIONS UNLIMITED  | WA-CHLORINATOR/EJECTOR/REMOTE  | $13,302.52 |
| WEX BANK  | CITY FUEL EXPENSES  | $1,112.38 |
| JOSH CASTER  | 5/4 DRIVER  | $75.00 |
| SCOTT CERWINSKE  | 5/9 DRIVER  | $120.00 |
| CORATHERS, JOHN  | 5/25 ATTENDANT  | $20.00 |
| CORATHERS, TABATHA  | 5/17 EMT  | $30.00 |
| FISHER, KARAGAN  | ASSISTANT CREW CHIEF-MAY'24  | $100.00 |
| GERBER, BROOKELYNN  | 5/30 DRIVER  | $25.00 |
| KARELS, ABRAM  | 5/24 EMT  | $60.00 |
| MOHS, DANNON  | CREW CHIEF MAY'24  | $130.00 |
| SHOEMAKER, CINDY  | 5/30 EMT  | $30.00 |
| SUDOL, MELISSA  | 5/18 EMT  | $80.00 |
| ZENDA VIKTUREK  | EMS DIRECTOR MAY'24  | $240.00 |
| JAN CLEMENT  | WC-VENDOR SALES MAY'24  | $73.35 |
| DEUTH, BRENDA  | WC-VENDOR SALES MAY'24  | $121.88 |
| SHERYL DORMAN  | WC-VENDOR SALES MAY'24  | $135.15 |
| FRANKE, DEBORAH  | WC-VENDOR SALES MAY'24  | $76.50 |
| FRISKY FOX VINEYARD LLP  | WC-VENDOR SALES MAY'24  | $108.87 |
| SHARON LEERHOFF  | WC-VENDOR SALES MAY'24  | $131.75 |
| LINDA LENZ  | WC-VENDOR SALES MAY'24  | $33.75 |
| MAAS, ROBERTA C.  | WC-VENDOR SALES MAY'24  | $207.95 |
| MARYLEE MEHMEN  | WC-VENDOR SALES MAY'24  | $60.38 |
| DANIELLE SCHELL  | WC-VENDOR SALES MAY'24  | $52.50 |
| NANCY SCHERER  | WC-VENDOR SALES MAY'24  | $112.54 |
| SCHUKNECHT, SANDY  | WC-VENDOR SALES MAY'24  | $41.25 |
| SENNER, ANN L  | WC-VENDOR SALES MAY'24  | $102.00 |
| SNELLING, MARLENE  | WC-VENDOR SALES MAY'24  | $60.75 |
| TERESA STAUDT  | WC-VENDOR SALES MAY'24  | $45.00 |
| LISA STEINLAGE  | WC-VENDOR SALES MAY'24  | $116.63 |
| SHIRLEY STEVENSON  | WC-VENDOR SALES MAY'24  | $30.75 |
| WORDES CYNTHIA A  | WC-VENDOR SALES MAY'24  | $96.00 |
| BAKER & TAYLOR  | LIB-BOOKS  | $350.42 |
| BETTER HOMES & GARDENS  | LIB-BOOKS  | $35.91 |
| BUTLER-BREMER COMMUNICATIONS  | LIB-PHONE JUNE'24  | $39.22 |
| CENTER POINT LARGE PRINT  | LIB-BOOKS  | $48.00 |
| DEMCO  | LIB-SUPPLIES  | $112.74 |
| DISNEY MOVIE CLUB  | LIB-DVD/CD  | $115.12 |
| INGRAM  | LIB-WATSON  | $408.12 |
| NASHUA PUBLIC LIBRARY  | LIB-PETTY CASH  | $45.15 |
| RAPID PRINTERS  | LIB-ORGANIZER/COLOR REAM/PAPER  | $187.14 |
| TASTE OF HOME  | LIB-BOOKS  | $38.98 |
| BRUENING ROCK PRODUCTS INC  | ST-4 LOADS 1' CLEAN ROCK  | $499.71 |
| INSPECTOR HOUSE CALLS LLC  | UR-123 LEXINGTON INSP 4 CONDM  | $375.00 |
| IOWA MUNICIPALITIES WORKERS  | WORKER'S COMPENSATION PREMIUM  | $1,657.00 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $2,495.19 |
| TREASURER STATE OF IOWA  | STATE TAX  | $353.44 |
| IOWA DEPARTMENT OF REVENUE  | WET-SALES TAX MAY'24  | $1,211.44 |
| IOWA DEPARTMENT OF REVENUE  | SWR-SALES TAX MAY'24  | $312.97 |
| IOWA DEPARTMENT OF REVENUE  | WC-SALES TAX MAY'24  | $121.80 |
| CSG FORTE PAYMENTS  | WTR/SWR-ACH BANK FEES MAY'24  | $48.50 |
| TRIONFO SOLUTIONS, LLC  | DEATH/DISABILITY JUNE'24  | $167.03 |
| Accounts Payable Total  |   | $70,317.71 |
| Payroll Checks  |   | $8,975.05 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $79,292.76 |
| GENERAL FUND  |   | $19,217.56 |
| URBAN REVITAL  |   | $375.00 |
| ROAD USE  |   | $25,579.98 |
| EMPLOYEE BENEFIT  |   | $1,548.51 |
| DAM REPAIR-AFTER FEMA  |   | $180.00 |
| ARPA Funds Covid 19  |   | $6,359.29 |
| PERM FUNDS-LIB WATSON  |   | $996.55 |
| WATER  |   | $19,100.41 |
| SEWER  |   | $5,935.46 |
| TOTAL FUNDS  |   | $79,292.76 |